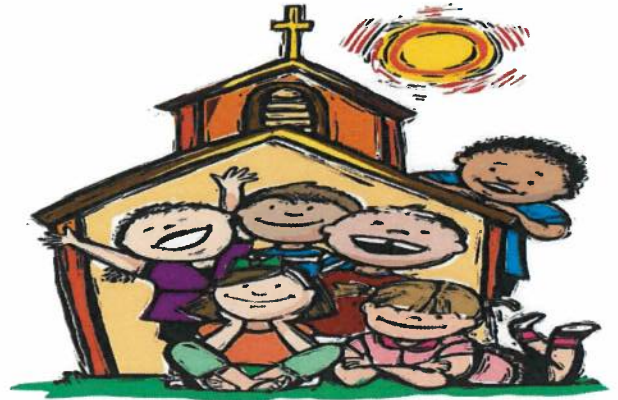


Register your children for the Faith Formation (P.R.E.P.) 2022 - 2023



Step 1: First Time Users

You must be a registered parishioner in order to register online.

- Go to <https://orlando.parishsoftfamilysuite.com/>
- Click "New User" and input the required information for an adult member of the family.
- We'll review it and let you know when your user account has been accepted. The time required for approval varies, but it is typically complete within 1-3 days.

Step 2: Logging in to the system

- Log in and click on "My Own Church."
- Click the Family Education tab.
- Click on Online Registration in the light blue banner. → → → → →
- Go step by step, confirming information is correct and click "Submit Registration" once all students are input.
- An email will be sent to you with some forms to complete and a link to make your payment.



Fee schedule is based on when payment is received, not when registration form is submitted.

NO REFUNDS AFTER AUGUST 5th

BEGINNING July 23 rd , 2022	
\$ 75.00	1 child
\$ 135.00	2 children
\$ 195.00	3 children
\$ 205.00	4 or more children

If you are experiencing financial hardship, contact Nora Carbone directly at ncarbone@holyfamilyorlando.com

Step 3: Forms submission:

- Please provide a copy of your child's Baptismal Certificate, if not previously provided. Email to faithformation@holyfamilyorlando.org
- Please also attach a completed Photography Waiver form (required by the Diocese of Orlando) which will be included in your payment email and – if necessary – a medical-allergy form.
- Upon receipt of the payment and completed forms, registration will be processed.

Returning Users: Log into your My Own Church account <https://orlando.parishsoftfamilysuite.com/>

- Follow directions starting from Step 2 above
- Please verify information and make any corrections

- Last day to register is August 11, 2022 for on-time start is August 23rd/24th, 2022
- You can still register after August 11th, but will start approximately two weeks after registration process
- Expect an email with class details the week of August 15th, 2022